

# Texas Child Care Center - 30 Clock Hrs of Annual Training-Director

## **General Clock Hour Requirements:**

- A.) Each caregiver must obtain at least 30 clock-hours of training each year.
- B.) Up to 80% of the annual training (24 Hours) may be obtained from self-instructional training.
- C.) The 30 clock-hours of annual training are exclusive of any requirements for orientation; pre-service; CPR & First Aid Training; Transportation Safety Training; and high school child care work study classes.

## **Annual Training Categories Include:**

(ITC) Key Word  
Search Code

A.) At least 6 clock-hours of training from one or more of the following categories:

- 1.) Child Growth and Development.....TX-DR-CG
- 2.) Guidance and Discipline.....TX-DR-GD
- 3.) Age-Appropriate Curriculum.....TX-DR-CM
- 4.) Teacher-Child Interaction.....TX-DR-TC
- 5.) Serving Children with Special Care Needs.....TX-DR-SC

B.) At least 1 clock-hour of training must come from **Child Abuse & Neglect Training**.

.....TX-DR-CA

## **Additional Categories - Care for Children Younger than 24 months:**

At least 1 clock-hour of training cover the following topics: .....TX-DR-SS

- 1.) Recognizing and preventing shaken baby syndrome & abusive head trauma;
- 2.) Understanding and using safe sleep practices and preventing sudden infant death syndrome (SIDS); and
- 3.) Understanding early childhood brain development.

## **Other Required Training Topic Area's (No Clock Hour Requirements):**

- 1.) Emergency Preparedness.....TX-DR-OEP
- 2.) Preventing spread of communicable diseases / immunizations.....TX-DR-OPS
- 3.) Administering Medications.....TX-DR-OAM
- 4.) Emergencies, food, allergic reactions.....TX-DR-OEF
- 5.) Understanding the building and physical premises safety.....TX-DR-OUB
- 6.) Handling, storing, and disposing of hazardous materials.....TX-DR-OHS

## **Other Remaining Training Topic Area's (No Clock Hour Requirements):**

- 1.) Care of children with Special Needs.....TX-DR-OSN
- 2.) Child Health (nutrition and activity).....TX-DR-OCH
- 3.) Safety.....TX-DR-OST
- 4.) Risk Management.....TX-DR-ORM
- 5.) Identification and care of ill children.....TX-DR-OIC
- 6.) Cultural diversity for children and families.....TX-DR- OCD
- 7.) Professional Development.....TX-DR-OPD
- 8.) Age related topics (etc. training on biting or toilet training).....TX-DR-OTR
- 9.) Planning developmentally appropriate learning activities.....TX-DR-ODA
- 10.) Observation and Assessment.....TX-DR-OAT
- 11.) Attachment and Response caregiving.....TX-DR-OAR
- 12.) Minimum Standards and how they apply to the caregiver.....TX-DR-OMS

## **Other Director Specific Requirements:**

**A director with five or fewer years of experience** as a child care center director must complete at least 6 hours of annual training in management techniques, leadership, or staff supervision. **A director with more than 5 years experience** must complete 3 hours of annual training in these area's. ....TX-DR-PA

## **Special Note:**

*The above information was taken on May 8, 2017 from the Texas Department of Family & Protective Services, regarding pre-service training for caregivers at a child care center. We put the information in a format that we hope will be easy to understand and implement for your facility. For your convenience, we also added an Impact Training Center (ITC) keyword word search code that can easily be used to find any of our trainings that are available online to match these updated Texas training requirements. If you have any questions, feel free to contact us at:*

*Impact Training Center, LLC, Attn: Scott Kolpien, 715-258-2448, scott.kolpien@impacttrainingcenter.net*